Second Call for Proposals
(Version: 15 October 2020)

Contents

TERMS OF REFERENCE: REQUEST FOR QUOTATION (RFQ) FOR SUPPLY AND DELIVERY OF PERSONAL PROTECTIVE EQUIPMENT (PPE) TO SUPPORT SOUTH AFRICA'S RESPONSE TO COVID-19

1. BACKGROUND

The novel coronavirus (COVID-19) was declared a global pandemic by the World Health Organization (WHO) on the 11 March 2020. The outbreak of COVID-19 pandemic has rapidly spread across the globe and threatens to reverse the gains achieved in the fight against HIV, TB, and malaria diseases. Through the COVID-19 Response Mechanism, funding to mitigate the impact of the pandemic has been approved.

TB HIV Care (THC) is an externally funded NPO that support different health initiatives in the communities mainly but not limited to TB and HIV in all the nine provinces of South Africa. National Department of Health appointed THC as one of the Global fund TB Sub-Recipients (SRs) in South Africa to support the finding the missing TB patients initiative, through screening, diagnoses, linkage and retention to care. THC supports the programme in three (3) districts in Kwa-Zulu Natal province namely; eThekwini, Ugu and King Cetshwayo districts and one (1) district in the Western Cape province namely; City of Cape Town district.

THC staff perform activities in multiple health facilities and communities in the districts they support. Hence, Personal Protective Equipment (PPE) material is key to ensure their safety and protection. The current funded sub recipient TB HIV Care will issue a tender to procure personal protective equipment (PPE).

2. SCOPE OF WORK

The purpose of the Request for Quotations ("RFQ") is to invite potential bidders to submit a quotation for supply and delivery of Personal Protective Equipment (PPE) that will be used by THC staff in the districts that they support under the NDoH Global Fund TB grant. This tender is aimed towards strengthening South Africa's response to fight against COVID-19.

3. PRODUCT REQUIREMENTS

THC seeks to contract a suitable supplier who supplies PPE that meet the Global Fund minimum standards, World Health Organisation (WHO) standards, South Africa Health products regulatory authority (SAHPRA), South Africa Bureau of Standards (S.A.B.S), South African National Standard (S.AN.S) and any applicable regulatory standards for supplies

relevant for medical use. Bidders will be required to produce certificates of compliance to the demonstrate that the PPE products they are bidding for satisfy the WHO, FDA or EU standards. For further information on these standards: (https://www.who.int/medical_devices/priority/COVID_19_PPE/en/). On delivery, PPE will be subject to strict tests to ensure compliance with standards. The required quantities are set out in Table 1.

4. QUANTITIES LINKED TO THE TENDER

The quantities against each PPE item (Table 1) represent the total bid. Bidders should indicate the PPE items linked to the bid and the quantities that can be supplied (Annexure A). Bidders should provide proof that they have supply of the stock on hand and provide a supply plan with respective lead times. Submission of bids through a consortium will not be permitted. Suppliers that specialise in one specific product will be allowed to bid for one product, however, TB HIV Care reserves the right to limit the quantities awarded per supplier.

Table 1: Products and specifications

PRODUCT	PRODUCT DESCRIPTION	GF MINIMUM STANDARDS	QUANTITY
Digital (infrared) Thermometer	Non-contact Electronic (IR) thermometers display the temperature within a few seconds.	ISO 80601-2-56:2017 • (EN 12470-5) • ISO 80601-2-59 Ed. 1.0:2017 • ASTM E1104-98(2016) • ASTM E1965-98(2016) • ASTM E1112-00(2018) • JIS T 4207:2005)	10
Apron, Disposable	Single-use straight sleeveless protective apron, for use in healthcare settings Seamless liquid proof and stain resistant Comfortable to wear, apron has back- and neck-band strips attached (4 in total) Both back- and neck-band can be adjusted/fastened Color: white Material: polyethylene (PE) or biodegradable or compostable material Size: 85 x 145 cm (w x l) (+/- 15%) Thickness, at not less than: 50 um Can resist water and disinfectant (ethanol 70% and chlorine solution 0.05% or 500ppm)	Acceptable standards • EN ISO 13432 • ASTM D6400	700
Face shields	Made of clear plastic and providing good visibility to both the wearer and the patient. Adjustable band to attach firmly around the head and fit snuggly against the forehead, fog resistant (preferable). Completely cover the sides and length of the face. May be re-usable (made of robust material which can be cleaned and disinfected) or disposable	• EU PPE Regulation 2016/425 • EN 166 • ANSI/ISEA Z87.1	310

PRODUCT	PRODUCT DESCRIPTION	GF MINIMUM STANDARDS	QUANTITY
Bio-hazardous bag	Disposal bag for bio-hazardous waste, 30x50cm, with "Bio Hazard" print, autoclavable polypropylene. 50 or 70 micron thickness	Local source	1 100
Gown, surgical	Single use, non-sterile. disposable, length mid-calf. Non-woven polypropylene body+- 54g/m sleeves +- 66g/m. Long sleeves with cuffs.	• AAMI PB70 and ASTM F2407 • EN 13795 • EN 13034 - Type PB [6] (stitched gown), with minimum hydrostatic head of 50 cm H2O • YY/T 0506	38 000
Gloves, examination	Gloves, examination, nitrile (preferable), latex, polychloroprene or PVC, powder-free, non-sterile. (e. g., minimum 230mm total length). Minimum thickness 0.05mm. Sizes S, M, L.	• EU MDD (directive) 93/42/EEC Class I, • EU PPE Regulation 2016/425 Category III, CE Notifiying Body must be declared • FDA Class 1 • EN 455 • EN 374 • ASTM D6319	128 000 Sizes: Small (38 400) Median (64 000) Large (25 600)
Gloves, (General cleaning)	Glove should have long cuffs, reaching well above the wrist, ideally to mid-forearm,Minimum 280 mm total length. Sizes: S, M, L. Reusable. heavy duty gloves, High cracking-, puncture- and abrasion resistant. Powder free, Seamless, and entirely waterproof. Made of Nitrile, synthetic rubber (no Latex), Knit inner lining facilitates slide-in and removal. Cleanable with water and disinfectant (resisting both ethanol solutions 70% and chlorine solutions 0.05% or 500ppm). Material thickness, at level of the fingers, not less than: 0.38mm. Length not less than: 30cm. Supply co-packed as one left/right pair	• EN 388 ANSI 105 EN 374-1, EN 374-2 (at least level 2), EN 374-4 and EN 374-5 EN 420 + A1 or alternative equivalent set of standards	100 Sizes: Small (30) Median (50) Large (20)
Particulate respirator, grade N95/FFP2 or higher	Good particle filtration (minimum 94% or 95%), good breathability with design that does not collapse against the mouth (e.g. duckbill, cup-shaped). May be tested for fluid resistance (NIOSH/FDA surgical N95, EN 149 FFP2+Type IIR, GB 19083 Grade/Level 1)	• Fluid resistant respirator: • Minimum NIOSH approved (42 CFR Part 84) and FDA cleared "surgical N95" • EN 149, minimum "FFP2" and EN 14683 Type IIR • GB 19083, minimum "Grade/Level 1", Non-fluid resistant respirator • Minimum NIOSH approved"N95" according to 42 CFR Part 84 • EN 149, minimum "FFP2" • GB 2626, minimum "KN95"	24 560
Alcohol-based hand rub - Sanitiser	Bottle (500ml), at least 80% ethanol or 75% isopropyl alcohol (v/v)	• ASTM E2755, or • EN 1500 Optional: • ASTM E1115, or • ASTM E1174	1 585
Hand wash	Liquid preferred. Bottle (500ml)	Local source	200

PRODUCT	PRODUCT DESCRIPTION	GF MINIMUM STANDARDS	QUANTITY
Mask, medical Healthcare worker	Medical mask, good breathability, internal and external faces should be clearly identified, 98% droplet filtration, preferably fluid resistance	• Fluid resistant masks (surgical masks): • EN 14683 Type IIR • ASTM F2100 Level 1, 2 or 3, • YY 0469, with at least 98% bacterial droplet filtration Non-fluid resistant mask: • EN 14683 Type II • YY/T 0969, with at least 98% bacterial droplet filtration	22 500
Mask, medical Patient	Medical mask, good breathability, internal and external faces should be clearly identified	• EN 14683 any type including Type I • ASTM F2100 any Level YY 0469 or YY/T 0969, if bacterial droplet filtration is below 98% or alternative equivalent standard	48 000
Safety box:	Needles/syringes, 5L, cardboard for incineration, box-25	Biohazard Label as per WHO PQS E010/011	20
Paper towel	Hand drying tissue (500mm width). Length: 100m roll	Local source	75

5. MANDATORY LEGISLATIVE REQUIREMENTS

The products intended to be supplied to support the diagnosis or prevention of the spread of COVID-19, such as masks, gloves, antiseptics and germicides as well as Invitro Diagnostics device (IVDs) used to diagnose COVID-19 fall within the definition of a medical device and are regulated by SAHPRA as medical devices under the ambit of the Medicines and Related Substances Act, 1965 (Act 101 of 1965).

It is the responsibility of each bidder to ensure that completed documents are submitted on or before the closing date and time. The bidder must submit all required documents indicated hereunder:

5.1 All individuals and companies who wish to participate in this tender in their capacity as manufacturers / distributers / wholesalers should have a valid SAHPRA medical device establishment license.

5.2 Presentation of a SAHPRA acknowledgement letter, acknowledging the submission of an application for a medical device establishment will not suffice in lieu of a valid SAHPRA license.

5.3 It is a legal requirement that data submitted for evaluation should substantiate all claims and

should meet technical requirements of quality, safety and performance of the product for the purposes for which it is intended.

5.4 All bidders should clearly demonstrate the means in which quality complaints of the goods supplied will be handled by the supplier as per SAHPRA regulations under medical devices.

6. SUBMISSION OF THE BIDS

6.1 THE BIDDING PROCESS

6.1.1 Briefing session: There will be no briefing session for this bid.

6.1.2 Subsequent dissemination of information: Interested parties are invited to submit all their enquiries to tenders@tbhivcare.org. No responses to queries 3 days prior (11 Oct @ 17:00) to the closure of the bid (28 Oct @ 17:00) will be attended to. Responses to all questions will be posted on the TB HIV Care website on this date to promote equal provision of information.

6.1.3 Adjudication process: TB HIV Care is a partner with NDoH funded by the Global Fund, as such these bids will be adjudicated according to policies prescribed by the National Treasury.

6.2 BIDDER QUALIFICATIONS

Bidders must demonstrate their ability to fulfil the requirements in the terms of reference (ToR) and must have a proven track record to meet the requirements. TB HIV Care reserves the right to conduct supplier due diligence prior to final award or at any time during the contract period.

7. BID EVALUATION: MANDATORY ADMINISTRATIVE CRITERIA

7.1 MANDATORY ADMINISTRATIVE REQUIREMENTS

It is the responsibility of each supplier to ensure that complete documents are submitted on or before the closing date (28 October 2020 / 17:00pm) and time. The bidders must submit all required documents indicated hereunder:

7.1.1 Declaration of Interest.

7.1.2 B-BBEE Status Level Verification Certificate (where preference points are claimed) (Original or Certified Copy).

7.1.3 Certified copy of registration certificate with CIPC or proof of ownership/ shareholding.

7.1.4 All suppliers (distributors, wholesalers or manufacturers) must have a license from

SAHPRA as PPE used by Health care workers is registered as medical devices. SAHPRA certification to handle and distribute health products.

7.1.5 Presentation of a SAHPRA acknowledgement letter, acknowledging the submission of an application for a medical device establishment will not suffice in lieu of a valid SAHPRA license.

7.1.6 Certification of manufactured products that meet Global fund requirements. Global fund aligns to WHO / FDA / EU standards as a minimum. This is non-negotiable.

7.1.7 SARS Tax Clearance

7.1.7.1 The bidder must submit the valid SARS Tax Clearance Certificate for confirmation of Value Added Tax (VAT) registration and other Tax related matters.

7.1.7.2 The bidder should highlight if they are registered on the National Treasury Central Supplier Database (CSD). Compliance status will be verified.

7.2 The bidder must submit a profile of the entity which includes but is not limited to the following:

7.2.1 Name,

7.2.2 Names and identity numbers of all directors, chief operating officers,

7.2.3 Business: products and/or services that the entity is trading.

7.2.4 Risk management strategy to mitigate against any risk that might arise for the duration of the supply period.

7.2.5 No less than three (3) testimonials/ references from previous contractors/clients. References should be linked to the PPE item that the bidder is bidding for clearly demonstrating contract value and quantities.

7.3 All bidders must submit together with the proposed quotations, samples for the PPE products quoted.

7.4 All submissions must include a certification by the Chief Executive Officer of the bidder that all quoted materials meet the technical specifications required under the terms of reference (TOR) and the bidder warranties against defects.

7.5 Financial stability - – Provide proof of banking and AFS .

7.6 South African Regulatory Authority (Medicines Control Council)

7.6.1 Bidders are required to adhere to Medicines and related substances Act, 1965 (Act No. 101 of 1965), as amended as per the Regulation relating to Medical Devices and In Vitro Diagnostic Medical Devices (IVD). Non-compliance with these conditions will invalidate the bid.

7.6.2 Manufacturers, distributors and wholesalers, as referred to in Section 22C(1)(b) of the Medicines and Related Substances Act, 1965 (Act No. 101 of 1965), must obtain a license for the manufacturing, importing, exporting, distribution and wholesaling of medical devices and IVDs, as issued by the South African Regulatory Authority.

7.6.3 Bidders must submit with the bid, on or before the closing date and time of bid evidence of the approved medical device establishment license.

7.6.4 In the event that an approved medical device establishment license and/or registration certificate cannot be obtained from the South African Regulatory Authority, prior to the closing date and time of the bid, the bidder must submit evidence of application made to the South African Regulatory Authority, to be licensed as a medical device establishment (in the form of an Acknowledgement Letter received from the South African Regulatory Authority).

7.6.5 Upon such time that medical devices are called up for registration, via publication in the Government Gazette, bidders, who have been licensed as medical device establishments must submit evidence of the approved registration certificate of the said medical device.

7.6.6 Evidence of application made to the South African Regulatory Authority, to register the said medical device (in the form of an Acknowledgement Letter received from the South African Regulatory Authority) will be required during the contract period if applicable.

7.6.7 All items offered by bidders requiring registration in terms of section 15(7) of the Medicines and Related Substances Act, Act 101 of 1965, as amended. The medicines must comply with the conditions of registration for the duration of the contract.

7.6.8 The bidder must hold, and be represented as the applicant, on the Medicine Registration Certificate GW12/7, for all offered products, in terms of section 15(3)(a) of the Medicines and Related Substances Act, Act 101 of 1965.

7.6.9 Bidders must comply with the requirements of the Patents Act, 1978 (Act 57 of 1978) and the Trademarks Act, 1993 (Act 194 of 1993) as amended, is the responsibility of the bidder.

7.7 Submission and Responsiveness

7.7.1 THC reserves the right to enter into a separate agreement with the successful bidder.

7.7.2 Bidders must submit two sets (one original signed copy, one electronic copy-PDF) of bid documents according to the instructions below:

7.7.2.1 The signed original hard copy of the bid document will serve as the legal bid document. The signed original hard copy of the bid document will serve as the legal

bid document and can be delivered to any of the following addresses

TB HIV CARE (NPO)
c/o Dr Gareth Lowndes (C.O.O)
Chief Operating Officer
7th Floor, 11 Adderley St.
Cape Town. 8000

7.7.2.2 All pages in the bid submission must be initialed by the same person with black ink.

7.7.2.3 Where certified copies of documents are required, the person certifying such documents must not be associated with the bidder in any way.

7.7.2.4 The use of correction fluid is not acceptable. Any change/s must be clearly indicated and initialed.

7.7.2.5 All bid documents must be submitted on or before the closing time of the bid, (28 October 2020 / 17:00).

7.7.2.6 Incomplete bids will be deemed non-responsive.

7.8 Authorization Declaration

7.8.1 All bidders must complete the "Authorization Declaration" in their letterhead for all relevant goods or services.

7.8.2 Any bidder who is sourcing goods or services from a third party must complete the "Authorization Declaration" in full for all relevant goods or services.

7.8.3 THC reserves the right to verify any information supplied by the bidder in the Authorization Declaration and should the information be found to be false or incorrect, THC will exercise any of the remedies available to it in the bid documents.

7.8.4 The bidder must ensure that all financial and supply arrangements for goods or services have been mutually agreed upon between the bidder and the third party**. No** agreement between the bidder and the third party will be binding on THC.

7.8.5 Failure to submit a duly completed and signed Authorization Declaration, with the required annexure(s), in accordance with the above provisions will invalidate the bid for such goods or services offered.

7.9 Stock and Delivery Period – The submission should clearly indicate the quantities of stock available for delivery within a week of receipt of appointment letter. Failure to meet this requirement will render the appointment for review.

7.10 The bidder must ensure the correctness and validity of the quote. All price(s) and quantities quoted are at the bidder's risk. The prices quoted shall be "firm prices" and shall

remain valid for the procurement period. Non-firm prices (including rates of foreign exchange variations) will not be accepted.

7.11 The sub recipient reserve the right to conduct supplier due diligence prior to final award or at any time during the contract period.

7.12 The sub recipient reserve the right to award according to the most economical service option submitted and will under no obligation accept the lowest or any quote.

7.13 The sub recipient reserve the right to stop the contract partly or, temporarily or indefinitely, in which event neither claim nor liability whatsoever shall lie against the contractor either due to non-compliance, non-performance, by the supplier.

7.14 The sub recipient reserve the right to not make an award.

7.15 The sub recipient reserve the right to conduct price negotiations, where deemed necessary.

7.16 The sub recipient reserve the right to request any relevant documentation at any stage of implementation.

7.17 All bidders are bound to protect the confidentiality of all data (including the protection of personal information) and information gathered and accessed through the work on assignment. Information and data received and accessed through this project may only be used to meet the objectives outlined in these specifications

7.18 All records, data and information relating to the programme are owned by the contractor and remain the intellectual property of the contractor and as such must be treated as confidential by the supplier.

7.19 Orders supplied should indicate the quantities supplied against respective batch numbers and the expiry dates. Products that have expiry dates of less than 12 months, will be rejected.

8. BID EVALUATION: SCORING

PHASE I: MANDATORY REQUIREMENTS

Bidders' must submit all required documents indicated hereunder with the bid documents at the closing date and time of the bid. During this evaluation phase, bidder's responses will be evaluated based on the documents submitted under mandatory requirements. This phase is not scored and bidders who fail to comply with all the mandatory criteria will be disqualified. THC reserves the right to award in situation where service delivery may be affected negatively.

8.1 **PREVIOUS EXPERIENCE AND CAPABILITIES-RELATED REQUIREMENTS (20%):**

1	Demonstrated supplier experience and certification of products supplied and meeting the minimum requirements of the tender.
Substantive documentation supplied.	Provide company profile showing at least 2 years' experience and at least 3 reference letters for work done

8.2 **COMPETENCY (20%):**

2	Provide proof of compliance with relevant regulatory requirements.
Substantiate or provide relevant document	Application must include all documentation required for the product certification and warranties as well as company registrations and standards certification with the applicable regulatory bodies.

8.3 **FINANCIAL CAPABILITY (20%):**

3	Provide Original Bank Letter, Auditor Confirmation Letter, and recent Audited Financial Statements, SARS Clearance,
Substantiate or provide relevant document	Provide Original Bank Rating confirming financial capability from registered Financial Institution (Bank Letter must be stamped by the bank after the bid advert date) as well as audited financial statements.

8.4 **B-BEEE (20%):**

4	
Substantiate or provide relevant document	Quotation Supplied and EME or QSE B-BEEE certification of level 2 or better. (See Annexure ?)

8.5 **PRICE (10%):**

4	
Substantiate or provide relevant document	Quotation Supplied and EME or QSE B-BEEE certification of Level 2 or higher.

8.6 **SAMPLE TESTING (10%):**

5	Submitted samples must be certified by SANAS accredited institution of full compliance with the set standards.
Substantiate or provide relevant document	SANAS or SABS accreditation of sample submitted together with the bid submission.

8.7 **THE SCORING CRITERIA FOR EVALUATION OF FUNCTIONALITY**

SCORE	CLASSIFICATION	DEFINITION
0	No response (complete non-compliance)	No response at all or insufficient information provided in the response such that the solution is totally un-assessable and/or incomprehensible
1	Unsatisfactory response (potential for some compliance but very major areas of weakness)	Substantially unacceptable submission which fails in several significant areas to set out a solution that addresses and meets the requirements: little or no detail may (and, where evidence is required or necessary, no evidence) have been provided to support and demonstrate that the Supplier will be able to provide the services and/or considerable reservations as to the Supplier's proposals in respect of relevant ability, understanding, expertise, skills and/or resources to deliver the requirements Would represent a very high-risk solution for THC.
2	Partially acceptable response (one or more areas of major weakness)	Weak submission which does not set out a solution that fully addresses and meets the requirements: response may be basic/ minimal with little or no detail (and, where evidence is required or necessary, with insufficient evidence) provided to support the solution and demonstrate that the Supplier will be able to provide the services and/or some reservations as to the Supplier's solution in respect of relevant ability, understanding, expertise, skills and/or resources to deliver the requirements May represent a high-risk solution for THC.

SCORE	CLASSIFICATION	DEFINITION
3	Satisfactory and acceptable response (substantial compliance with no major concerns)	Submission sets out a solution that largely addresses and meets the requirements, with some detail (or, where evidence is required or necessary, some relevant evidence) provided to support the solution; minor reservations or weakness in a few areas of the solution in respect of relevant ability, understanding, expertise, skills and/or resources to deliver the requirements Medium acceptable risk solution to THC
4	Fully satisfactory /very good response (fully compliant with requirements).	Submission sets out a robust solution that fully addresses and meets the requirements, with full details (and, where evidence is required or necessary, full and relevant evidence) provided to support the solution; provides full confidence as to the relevant ability, understanding, expertise, skills and/or resources to deliver the requirements. Low /no risk solution for THC.
5	Outstanding response (fully compliant, with some areas exceeding requirements)	Submission sets out a robust solution and, in addition, provides or proposes additional value and/or elements of the solution which exceed the requirements in substance and outcomes in a manner acceptable to the Department; provides full confidence as to the relevant ability, understanding, expertise, skills and/or resources not only to deliver the requirements, but also exceed it as described. Low /no risk solution for the THC.

9. QUALITY CONTROL. TECHNICAL SPECIFICATION COMPLIANCE

Items **must comply with specification** as stated in the terms of reference (Table 1) of each item. The specification and summary description (Table 1) provides quantities and technical specification of all items. Non-compliance to the specification requirement will invalidate such items. Products that do not meet the defined specifications and/ or standards applicable will be rejected and not considered for the bid. Where WHO standards are not listed the products can be procured locally, however, these products need to meet the local standards and certification of compliance applies.

9.1 *PHASE II (A): SAMPLES SUBMITTED TO A TESTING INSTITUTION*

9.1.1 Where a standard is indicated on the item specification, a sample must be submitted to a testing institution accredited by SANAS before closing date and time of bid. The purpose is to obtain a test report for the items being offered in the bid.

9.1.2 Where specific specifications and/ or standards are applicable on materials and supplies, the quality of products shall not be less than the requirements of the latest edition of such specifications and/or standards.

9.1.3 Test reports must be submitted proving that the relevant item(s) complies with the specification after inspection and testing of the samples by a SANAS accredited or recognized institution. The test reports are in English and must not be older than twelve (12) months at the closing date of the bid.

9.1.4 In the event that a test report cannot be obtained from the testing institution prior to the closing date and time of the bid, the bidder must obtain proof (issued by the testing institution) that the sample had been submitted to the testing institution before or on the closing date and time of the bid. In this case, bidders must submit the test reports to THC within 15 days after the closing date and time of bid. It is the responsibility of the bidder to ensure that the test report is submitted to THC (procurement@tbhivcare.org) within the stipulated timelines

9.1.5 Bids not supported by test reports at time of evaluation will be disregarded in respect of the item(s) for which test reports are not submitted.

9.1.6 The procedures for sampling and testing for product compliance may differ and should be obtained from the relevant testing institution. The cost of compliance testing will be for the account of the prospective bidder.

9.1.7 All bidders, including current contractors are required to submit samples at a testing institution.

9.1.8 Bidders must enquire at the following institutions for the relevant standards. A list of accredited institutions is available on the SANAS website http://www.sanas.co.za

9.1.9 SANS, SABS, ISO AND CKS specifications are available from South African Bureau of Standards Office's countrywide. Obtaining of such standards/specifications will be the responsibility of and for the account of the prospective bidder.

9.2 PHASE II (B): SAMPLES SUBMITTED FOR VISUAL SCREENING

9.2.1 Samples must be submitted for the purpose of visual screening of products offered for compliance to specification during the evaluation phase.

9.2.2 Bidders must submit their samples together with test reports certifying that the samples submitted meet the required specified standards in this tender.

9.2.3 Representative samples are not acceptable. Where different sizes of the same product are called for against different item numbers, samples of each size must be submitted.

9.2.4 All bidders, including current suppliers contracted to supply PPE to NDoH or other National departments, are required to submit samples for visual screening.

9.2.5 All samples submitted for visual screening must be a true representation of the product,

which will be supplied. Samples of all items awarded against this bid will be retained for the duration of the contract period.

9.2.6 Unsuccessful bidders who have submitted samples must collect such items within one (1) month of the commencement of the contract. Samples not collected within this period will be disposed of at the discretion of the THC.

9.2.7 Bids not supported by samples will invalidate the bid for the item(s) for which samples are not submitted.

9.2.8 All products with an expiry date of less than 12 months will be rejected.

9.3 GUIDELINES ON HOW SAMPLES MUST BE SUBMITTED

9.3.1 Compliance to specifications will also include visual screening of all PPE products. All bidders will therefore be expected to submit samples which will be reviewed during the evaluation phase and these includes current service providers contracted to supply PPE to NDoH or other National departments. Where different sizes of the same product are to be supplied, samples of each size must be submitted.

9.3.2 All samples submitted for visual screening must be a true representation of the product which will be supplied. Samples of all items awarded against this bid will be retained for the duration of the contract period. All samples to be submitted should be accompanied with the test reports where a standard is indicated on the item specified. Bids not supported by samples will invalidate the bid.

9.3.3 Samples must be placed in suitable containers and should be clearly labeled to reflect the name of the company or bidders name. In addition, the items within the containers should be individually packaged and each item clearly labeled to reflect; the company's name, name of the item; size if applicable; Batch number and Expiry Date.

9.3.4 All samples must be submitted to the reception :

Address: **TB HIV Care**
c/o Mr Malcolm Naude
7th Floor, 11 Adderley St. City centre.
Cape Town. 8000.
Western Cape

9.3.5 With the company name, the line number and where applicable a test report. This

detail must appear on a label attached to each individual item package.

9.3.6 All samples, including the labelling requirements, must be a true representation of the product that will be supplied during the contract period.

9.3.7 Where applicable, packaging of samples submitted must be marked with the expiry date, batch identification prefixed by the “LOT” the word “sterile” and the sterilization method, Trade name or trademark of the manufacture and product code as relevant.

9.3.8 Failure to comply with this condition may invalidate the bid against the relevant item.

10. SPECIAL CONDITIONS

10.1 THC reserves the right to award according to the most economical service option submitted. THC is under no obligation to accept the lowest or any quote.

10.2 THC reserves the right to stop the contract partly or, temporarily or indefinitely, in which event neither claim nor liability, whatsoever, shall lie against THC, either due to non-compliance, non-performance, by the supplier.

10.3 THC reserves the right not to make an award.

10.4 THC reserves the right to conduct price negotiations, where deemed necessary.

10.5 All bidders are bound to protect the confidentiality of all data (including the protection of personal information) and information gathered and accessed through the work on assignment. Information and data received and accessed through this project may only be used to meet the objectives outlined in these specifications.

10.6 THC reserves the right to request any relevant documentation at any stage of procurement.

10.7 All records, data and information relating to the programme are owned by THC and remain the intellectual property of THC and as such must be treated as confidential by the bidder and successful supplier.

10.8 At the end of the contract period, the supplier shall make available to THC a record of all the data and information relating to THC to enable the new supplier to sufficiently and properly take on that data and information in a manner that would enable the new supplier to commence delivering services to THC

10.9 THC reserves the right to conduct supplier due diligence prior to final award or at any time during the contract period. This may include site visits.

10.10 Expired Products – Expired products will not be accepted. All products must be valid and certified to remain as such for a minimum period of six (6) months from the date of delivery

10.11 Stock and Delivery Period – The submissions must be made only for available stock for

delivery within two weeks of receipt of appointment letter. Where lead times apply, these should be detailed in the submission. Failure to meet this requirement will render the appointment cancelled.

10.12 The bidder must ensure the correctness and validity of the quote. All price(s) and quantities quoted are at the bidder's risk. The prices quoted shall be "firm prices" and shall remain valid for the procurement period. Non-firm prices (including rates of foreign exchange variations) will not be accepted.

10.13 No late bids will be accepted.

10.14 No fronting is acceptable in this tender.

10.15 THC reserves the right to conduct due diligence on all submitted documentation as well as further sampling on delivered items to ensure compliance with the statutory regulation before settlements can be made.

Annexure A: Proposed quantity of PPE Supplied by Service Provider

Product description	# of units in the bid	Total # of Units Supplied by S.P	Units (Batch / Per box / Each)
Digital (infrared) Thermometer: Non-contact. Electronic (IR) thermometers display the temperature within a few seconds.	10		
Surgical Mask (Patient) (3 ply): **Type I,** with ear loops or tie on	48 000		
Surgical Mask (Health Care Worker). (3 ply). **Type II or higher**, with ear loops or tie on	22 500		
Mask: N95 or FFP2.	24 560		
Apron: Heavy duty. Disposable.	700		
Face Shield:	310		
Gown; surgical. Single use, non-sterile, disposable	38 000		
Hand wash	200		
Sanitise and Disinfectant; Sanitizer (500ml). at least 80% ethanol or 75% isopropyl alcohol (v/v).	1 585		
Biohazard bags.	1 100		
Gloves: Nitrile, powder-free, non-sterile, single-use.	128 000		
Gloves: General Cleaning.	100		
Safety box: Needles/syringes, 5L, cardboard for incineration	20		
Paper towel Hand drying tissue (500 mm roll)	75		

SBD 4

DECLARATION OF INTEREST

1. Any legal person, including persons employed by the state[1], or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid (includes a price quotation, advertised competitive bid, limited bid or proposal). In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-

   - the bidder is employed by the state; and/or

   - the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the bid(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the bid.

2. **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

2.1 Full Name of bidder or his or her representative:
……

2.2 Identity Number:
……

2.3 Position occupied in the Company (director, trustee, shareholder[2]):
……..

[1] "State" means –
(a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
(b) any municipality or municipal entity;
(c) provincial legislature;
(d) national Assembly or the national Council of provinces; or
(e) Parliament.

[2] "Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

2.4 Company Registration Number:
……..……

2.5 Tax Reference Number:
…….……

2.6 VAT Registration Number:
……...

2.6.1 The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / persal numbers must be indicated in paragraph 3 below.

2.7 Are you or any person connected with the bidder presently employed by the state? **YES / NO**

2.7.1 If so, furnish the following particulars:

Name of person / director / trustee / shareholder/ member:
……...……
Name of state institution at which you or the person connected to the bidder is employed :
……
Position occupied in the state institution:
……

Any other particulars:
……
……
……

2.7.2 If you are presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector? **YES / NO**

2.7.2.1 If yes, did you attach proof of such authority to the bid document? **YES / NO**

(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the bid.

2.7.2.2 If no, furnish reasons for non-submission of such proof:

……
……
……

2.8 Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months? **YES / NO**

2.8.1 If so, furnish particulars:

……..
……..
……...

2.9 Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

2.9.1 If so, furnish particulars.

……...
……..….
……

2.10 Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between any other bidder and any person employed by the state who may be involved with the evaluation and or adjudication of this bid? **YES/NO**

2.10.1 If so, furnish particulars**.**

……
……
……

2.11 Do you or any of the directors / trustees / shareholders / members of the company have any interest in any other related companies whether or not they are bidding for this contract? **YES/NO**

2.11.1 If so, furnish particulars:

……
……
……

3**. Full details of directors / trustees / members / shareholders.**

Full Name	Identity Number	Personal Tax Reference Number	State Employee Number / Persal Number

4. DECLARATION

I, THE UNDERSIGNED (NAME)……

CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2 and 3 ABOVE IS CORRECT. I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 23 OF THE GENERAL CONDITIONS OF CONTRACT SHOULD THIS DECLARATION PROVE TO BE FALSE.

…….. ..……

Signature Date

…… ……

Position Name of bidder

Annexure C: History of SCM Practices

SBD 8

DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

1 This Standard Bidding Document must form part of all bids invited.

2 It serves as a declaration to be used by institutions in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.

3 The bid of any bidder may be disregarded if that bidder, or any of its directors have-

a. abused the institution's supply chain management system;
b. committed fraud or any other improper conduct in relation to such system; or
c. failed to perform on any previous contract.

4 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

Item	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector? (Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the *audi alteram partem* rule was applied). The Database of Restricted Suppliers now resides on the National Treasury's website(www.treasury.gov.za) and can be accessed by clicking on its link at the bottom of the home page.	Yes ☐	No ☐
4.1.1	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? **The Register for Tender Defaulters can be accessed on the National Treasury's website (www.treasury.gov.za) by clicking on its link at the bottom of the home page.**	Yes ☐	No ☐

4.2.1	If so, furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years?	Yes ☐	No ☐
4.3.1	If so, furnish particulars:		
4.4	Was any contract between the bidder and any organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes ☐	No ☐
4.4.1	If so, furnish particulars:		

SBD 8

CERTIFICATION

I, THE UNDERSIGNED (FULL NAME)……

CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS TRUE AND CORRECT.

I ACCEPT THAT, IN addition TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

……... **……..**

Signature **Date**

…… **……..**

Position **Name of Bidder**

SBD 6.1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2

a) The value of this bid will not exceed R50 000 000 (all applicable taxes included) and therefore the 90/10 preference point system shall be applicable;

1.3 Points for this bid shall be awarded for:

(a) Categories (Section 6)

(b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this bid are allocated as follows:

	POINTS
Other categories (Section 6)	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points:	**100**

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

(a) **"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;

(b) "**B-BBEE status level of contributor"** means the B-BBEE status of an entity in terms of a

code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;

(c) **"bid"** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;

(d) **"Broad-Based Black Economic Empowerment Act"** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);

(e) **"EME"** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;

(f) **"functionality"** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.

(g) **"prices"** includes all applicable taxes less all unconditional discounts;

(h) **"proof of B-BBEE status level of contributor"** means:

1) B-BBEE Status level certificate issued by an authorized body or person;

2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;

3) Any other requirement prescribed in terms of the B-BBEE Act;

(i) **"QSE"** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;

(j) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for bid structure on the following basis:

80/20

$$Ps = 80\left(1 - \frac{Pt - P\min}{P\min}\right)$$

Where

Ps = Points scored for bid under consideration

Pt = Price of bid under consideration

Pmin = Price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: . = …… (maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING

7.1 Will any portion of the contract be sub-contracted?

(***Tick applicable box***)

YES		NO	

7.1.1 If yes, indicate:

i) What percentage of the contract will be subcontracted.....……%

ii) The name of the sub-contractor……..

iii) The B-BBEE status level of the sub-contractor.....……..

iv) Whether the sub-contractor is an EME or QSE

(Tick applicable box)

YES		NO	

v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations,2017:

Designated Group: An EME or QSE which is at last 51% owned by:	**EME** √	**QSE** √
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

8. **DECLARATION WITH REGARD TO COMPANY/FIRM**

8.1 Name of company/firm:…….

8.2 VAT registration number:……

8.3 Company registration number:…….

8.4 TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One person business/sole propriety
- Close corporation
- Company
- (Pty) Limited

[TICK APPLICABLE BOX]

8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

……
……
……
……..

8.6 COMPANY CLASSIFICATION

- ☐ Manufacturer
- ☐ Supplier
- ☐ Professional service provider
- ☐ Other service providers, e.g. transporter, etc.

[*TICK APPLICABLE BOX*]

8.7 Total number of years the company/firm has been in business:……

8.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

i) The information furnished is true and correct;

ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;

iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;

iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –

(a) disqualify the person from the bidding process;

(b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;

(c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;

(d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and

(e) forward the matter for criminal prosecution.

WITNESSES

1. ……..

2. ……

……
SIGNATURE(S) OF BIDDERS(S)

DATE: ……..

ADDRESS ……..

……..

……..

Annexure E: Independent Bid determination

SBD 9

CERTIFICATE OF INDEPENDENT BID DETERMINATION

1 This Standard Bidding Document (SBD) must form part of all bids[1] invited.

2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).[2] Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.

3 Treasury Regulation 16A9 prescribes that accounting officers and accounting authorities must take all reasonable steps to prevent abuse of the supply chain management system and authorizes accounting officers and accounting authorities to:

a. disregard the bid of any bidder if that bidder, or any of its directors have abused the institution's supply chain management system and or committed fraud or any other improper conduct in relation to such system.

b. cancel a contract awarded to a supplier of goods and services if the supplier committed any corrupt or fraudulent act during the bidding process or the execution of that contract.

4 This SBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.

5 In order to give effect to the above, the attached Certificate of Bid Determination (SBD 9) must be completed and submitted with the bid:

[1] Includes price quotations, advertised competitive bids, limited bids and proposals.

[2] Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

SBD 9

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid: **THC/NDoH 10/2020 (PPE)**

_____

(Bid Number and Description)

in response to the invitation for the bid made by: **TB HIV Care**

_____

(Name of Institution)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of:_____that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:

    (a) has been requested to submit a bid in response to this bid invitation;
    (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
    (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder

6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium[3] will not be construed as collusive bidding.

7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
    (a) prices;
    (b) geographical area where product or service will be rendered (market allocation)
    (c) methods, factors or formulas used to calculate prices;
    (d) the intention or decision to submit or not to submit, a bid;

(e) the submission of a bid which does not meet the specifications and conditions of the bid; or

(f) bidding with the intention not to win the bid.

8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

……	……
Signature	Date
…….	……
Position	Name of Bidder

[3] Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

Consortiums are excluded from this bid process.

Annexure F: Declaration on third party

AUTHORISATION DECLARATION

NAME OF THE BIDDER: ____

THC/NDOH 10/2020 FOR SUPPLY AND DELIVERY OF PERSONAL PROTECTIVE EQUIPMENT

CLOSING DATE: 28 October 2020

Are you sourcing the goods or services from a third party?	**YES**	**NO**

**** If you have answered YES to the above question, please provide full details in the table below of the third party(ies) from whom you are sourcing the goods or services.***

1. **Declaration by the bidder where the bidder is sourcing goods or services from a third party.**

   The bidder hereby declares the following:-

   1.1 The bidder is sourcing the goods or services listed in the TCBD 1.1 attached, from a third party in order to comply with the terms and conditions of the bid.

   1.2 The bidder has informed the third party of the terms and conditions of the bid and the third party is acquainted with the said terms and the description of the goods or services listed in the TCBD 1.1.

   1.3 The bidder has received the attached, unconditional written undertaking from the third party to supply the goods or services listed in the TCBD1.1 in accordance with the terms and conditions of the bid document for the duration of the contract. A template has been attached (TCBD1.2) that is to be used for the purpose of the third-party undertaking.

   1.4 The bidder confirms that all financial and supply arrangements for goods or services have been mutually agreed upon between the bidder and the third party.

2. **The bidder declares that the information contained herein is true and correct.**
3. **The bidder acknowledges that the State reserves the right to verify the information contained therein and if found to be false or incorrect may invoke any remedies available to it in the bid documents.**

SIGNATURE BY THE BIDDER

Signed at_____**on the**_____**day of**_____**20**_____

Company Executive Signature_____**Full name**_____

_____

Designation_____

List of goods or services offered

BID ITEM NO	BRAND NAME	NAME OF THE COMPANY FROM WHERE THE GOODS OR SERVICES WILL BE SOURCED	ADDRESS AND CONTACT DETAILS OF THE COMPANY FROM WHERE THE GOODS OR SERVICES WILL BE SOURCED

(Should the table provided not be sufficient for all the items offered, please provide additional information as an attachment and it must be properly referenced to this document)