Bids are hereby invited to submit bid proposals for the provision of pre-packaged food parcels to various locations in the Cape Metro.

TENDER SUMMARY

Issuer: TB HIV Care
Tender Reference: THC/ FP/ 04/ 2020/16
Sector: Fast Moving Consumer Goods
Closing date: 08 May 2020 at 13:00
Issuing date: 29 April 2020
Region: Western Cape
Meeting Compulsory: No compulsory briefing
Meeting date: N/A

TENDER DESCRIPTION

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Quotations to be submitted to procurement@tbhivcare.org

BRIEFING SUMMARY

Tuberculosis (TB) is one of the leading causes of mortality in South Africa particularly amongst people living with HIV. One of the risk factors that contribute to mortality among people with TB disease is poor adherence to treatment. Household food insecurity is highlighted as being one of the underlying causes of poor adherence to treatment. This is often driven by lack of economic power to purchase food and inequitable intra-household access to food, among others (Abdu-Raheeml & Worth, 2011). Household food insecurity often results in undernutrition, a risk factor for TB disease (WHO, 2019).

The National Department of Health (NDoH) is one of the four Principal Recipients (PRs) appointed to implement Global Fund TB/HIV programmes from the 1st April 2019 to 31st March 2022. TB HIV Care, a sub-recipient, is mandated to implement a TB programme with an additional nutrition programme as a support strategy. The aim of the nutrition programme is to ensure that TB patients with either drug sensitive TB or drug resistant TB are provided with a food parcel during the treatment period or up to a determined period.

TB HIV Care requires the services of a service provider for the provision of pre-packaged food parcels and their distribution.
SCOPE OF WORK:

The bidders are required to submit a bid proposal for the provision of the following services:

- Procurement of goods as per the pre-defined list
- Packaging of food parcels according to a pre-determined list of items
- Labelling the pre-packaged food parcels as per the programme requirements
- Delivery/distribution of the food parcels to allocated healthcare facilities within the Cape Metro

MANDATORY ADMINISTRATION CRITERIA:

- Bidders must provide a B-BBEE Status Level 2 or better. Certificate (where preference points are claimed) (original or certified copy).
- Bidder must accept TB HIV Care terms and conditions
- Bidders must submit their Tax Clearance Certificate for confirmation of Value Added Tax (VAT) and other tax related matters.
- Bidders must provide proof of Central Supplier Database (CSD) Registration

EVALUATION PHASE:

Bids will be evaluated in a three (3) phase stage

Phase 1: Bidders must satisfy the mandatory administration criteria for them to be evaluated further. Bidders who do not meet the criteria will be disqualified and will not be eligible for further evaluation.

Phase 2: Functionality. This is a threshold phase which will disqualify bidders for not meeting the minimum threshold per functionality elements as indicated in the bid document.

Phase 3: Price and B-BBEE. This phase is based on 80/20 preferential point system as per Preferential Procurement Policy Framework Act

BID SCORING:

The preferential procurement system is applicable to this bid.

The value of the bid is estimated to not exceed R50 000 000 and therefore the 80/20 preference point system applies.

<table>
<thead>
<tr>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Price</td>
</tr>
<tr>
<td>BBBEE level stats</td>
</tr>
<tr>
<td>Total</td>
</tr>
</tbody>
</table>
CONTRACT REQUIREMENTS:

- The contract is valid for a period of 12 months (1 year) with a possibility of renewal for an additional 12 months, whereby supplies must be distributed to various sites in the form of pre-packaged food parcels.
- Distribution will occur weekly over a period of 12 months.
- Payments terms are two weeks from invoice date
  - All signed PODs are received
  - Mandatory monitoring paper work is received as required by THC

MANDATORY/PRODUCT SPECIFICATIONS:

Food parcel contents (per parcel):

<table>
<thead>
<tr>
<th>Line item</th>
<th>QTY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Soya Mince</td>
<td>1kg</td>
</tr>
<tr>
<td>Mealie Meal</td>
<td>5kg</td>
</tr>
<tr>
<td>Morvite Breakfast Cereal</td>
<td>1kg</td>
</tr>
<tr>
<td>Iwisa Samp</td>
<td>5kg</td>
</tr>
<tr>
<td>Tastic Rice</td>
<td>4kg</td>
</tr>
<tr>
<td>Imbo Red Speckled Sugar Beans</td>
<td>4kg</td>
</tr>
<tr>
<td>Soup Mix</td>
<td>1kg</td>
</tr>
<tr>
<td>Knorr Soup</td>
<td>200g</td>
</tr>
<tr>
<td>Flour</td>
<td>2.5kg</td>
</tr>
<tr>
<td>Sunfoil Oil</td>
<td>2l</td>
</tr>
<tr>
<td>Peanut Butter</td>
<td>800g</td>
</tr>
<tr>
<td>Trinco Tea Bags</td>
<td>200's</td>
</tr>
<tr>
<td>Nespray</td>
<td>1kg</td>
</tr>
<tr>
<td>Selati White Sugar</td>
<td>2kg</td>
</tr>
<tr>
<td>Salt - Fine</td>
<td>1kg</td>
</tr>
<tr>
<td>Mabela (Sorghum)</td>
<td>5kg</td>
</tr>
<tr>
<td>Pilchards</td>
<td>400g X 6</td>
</tr>
</tbody>
</table>

Food parcels specifications:

- Parcels should be pre-packed using durable packaging
- Parcels are to be labelled according to THC’s requirements
- Expiry dates of the food parcels should be clearly marked on the packaging
- Non-perishable items should have a minimum of 3 months to the expiry date
- Perishable items should have a minimum of 1 month to the expiry date

ESTIMATED QUANTITY REQUIREMENTS:

<table>
<thead>
<tr>
<th>District</th>
<th>Year 1</th>
<th>Year 2</th>
<th>Total Quantities</th>
</tr>
</thead>
<tbody>
<tr>
<td>City of Cape Town</td>
<td>3 000.00</td>
<td>3 000.00</td>
<td>6 000.00</td>
</tr>
</tbody>
</table>
PRICING SCHEDULE

Bidders are required to use the below pricing schedule table to represent their pricing.

Prices should include unit prices that take into account the following elements:

- Packaging
- Labelling of the food parcels
- Transportation

All information generated from this exercise will remain the property of TB HIV Care.

TB HIV Care reserves the right to modify, withdraw or cancel the terms of reference herein prior to contract signing due to changes in circumstances.

**CLOSING DATE:** 08 May 2010 at 13:00

Proposal submission will close on the 08 May 2020 at 13:00

**NB:** ALL PROPOSALS SHOULD BE EMAILED AND CLEARLY MARKED WITH THE NAME OF THE BID AND THE BID NUMBER IN THE EMAIL SUBJECT LINE. NO LATE PROPOSALS WILL BE ACCEPTED

E-mail address: **Procurement@tbhivcare.org**